



Date Posted: 06/23/2022

Send resume to: Name: Katie McIntyre
Address: 2999 Eggert Rd.
Email: kmcintyre@stameliaschool.org

Type of Employment: Summer: Part-Time If part-time, # of hours per week Full-Time:

Job Title of Open Position: Grade PK-8 Art Teacher

Salary: Commensurate upon experience Salary will be: hourly other

Employer: Saint Amelia School Department Teacher

Location Address: 2999 Eggert Road
Tonawanda, NY 14150

Employer website: www.stameliaschool.org

Brief Job Description

The primary purpose of this position is to help young students appreciate art and develop their own artistic expression.

Essential Duties & Responsibilities

CATHOLIC DIMENSION:

- Integrates Church and Catholic social teaching throughout curriculum
- Participates in faith formation experiences; is active in the faith life of the school
- Ensures that prayer is a regular part of classroom and school procedures
- Provides opportunities for Christian service learning as part of the curriculum
- Demonstrates an understanding of Catholic identity
- Participates in adult faith formation and professional development opportunities
- Effectively uses catechetical methods
- Creates sacred ground as part of the classroom environment
- Leads daily prayer and participates in school liturgies

CURRICULUM/INSTRUCTIONAL:

- Creating and executing exciting and relevant plans that are age and developmentally appropriate
- Teach knowledge and skills in art such as art history, drawing, painting, artistic style and art concepts.
- Teach students to appreciate art

- Participates in a professional learning community in the school
- Recording grades in eSchool in a timely manner
- Uses computer/technology and/or other available instructional resources to enhance learning
- Coordinate annual student art show
- Update main hallway bulletin board monthly
- Update student artwork displayed in hallways on a regular basis

CLASSROOM MANAGEMENT:

- Maintain compliance with Safe Environment requirements through attendance at a diocesan Safe Environment workshop and completion of ongoing training requirements as assigned
- Follows and enforces school procedures and policies
- Sets, enforces and shares behavioral and work standards with students and parents/guardians
- Preplans activities of the class with regard to materials, use of time, and scope of program
- Monitors student behavior at all times; responds to behavior in an effective and sensitive manner using positive reinforcement or appropriate consequences
- Ensures all necessary materials are available for substitute teachers including class roster, outline of program planned for the day; location of records, seating chart if applicable and any extra duty assignments

PROFESSIONALISM:

- Establishes and maintains appropriate relationships with students, parents, staff and community members by communicating in a tactful, courteous, and confidential manner
- Respects the legality and confidentiality of documentation, record-keeping and communication
- Exhibits personal behaviors that promote student learning including punctuality, regular attendance, sense of humor, initiative, energy and enthusiasm
- Exhibits professional behavior that affects student learning, professional dress, mature judgement, fairness, poise and self control
- Models professional behavior when utilizing social media
- Reads and keeps current on theory and educational best practices; seeks and participates in opportunities for professional growth

PRINCIPAL ASSIGNMENTS:

- Attends faculty meetings, department chair meetings and other administrative meetings as requested
- Reviews emergency drills and procedures with students
- Completes reports and surveys as requested and submits budget request to principal annually
- Performs responsibilities with integrity, honoring confidences and loyalties ascribed to and required of a faculty position
- Other duties as requested by principal

STUDENT/BEHAVIOR MANAGEMENT:

- Supervises students inside and outside the classroom in accordance with the regulations established by the school
- Responsible for tracking attendance and procedures related established by school administration

Qualifications: Required Education/Experience

- Bachelor's degree leading to Master's degree in Education, with certification in Art Education
 - New York State permanent certification or Professional Certification
- Experience Desired in the area designated with certification**

Desired Skills

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Ability to work with students meeting their individual educational needs
- Ability to be a team player
- Forward thinker that looks for continuous improvement, creative approaches to teaching techniques
- Flexibility with approach to teaching to meet individual learning styles
- Ability to problem solve working cooperatively with others to do so
- Understands basic technology as it relates to classroom performance, eSchool, laptop etc.
- Possess strong interpersonal skills, diplomatic and collaborative style of decision making skills
- Incorporates real life problem solving lessons into curriculum

TECHNOLOGICAL SKILLS DESIRED:

- Computer literate including working knowledge of Microsoft Office
- Overall comfort with computer applications

E.O.E.

How to Apply: By Mail E-Mail Fax as above, no later than **07/15/2022**